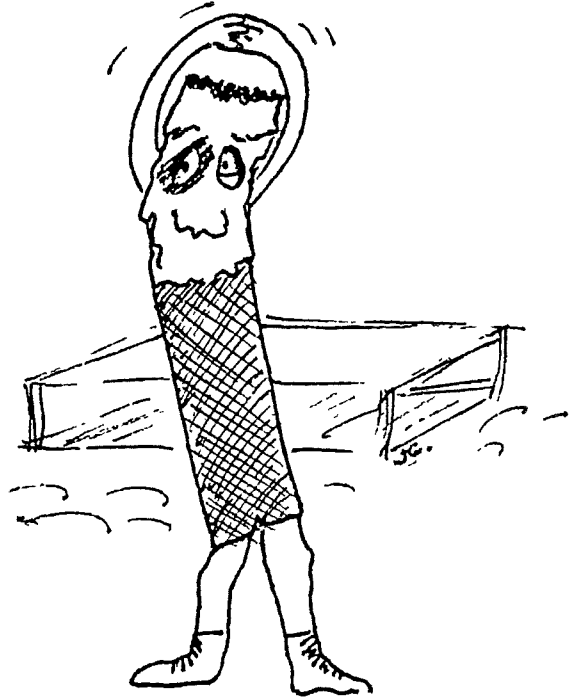

VVinsider

VVINSIDER : VOLUME 6 : NUMBER 13 : SEPT. 23/88

BUTT OUT - Round II

In view of the lack of evening clientele in VVI's dining room, and the need to provide students with customers for the instructional setting, Dr. Rerup, has authorized JJ's Dining Room to temporarily permit the reinstatement of smoking and non-smoking areas, until 1988 December 23.

However, this temporary exception to the campus non-smoking policy will be granted only under conditions of stringent financial and customer monitoring, to determine if the loss of customers and revenue was due entirely to the non-smoking policy or if the recent increase in dining room prices was also an influencing factor. Figures will be compared to 1987 figures for the same time period.



SWAP MEET - COME TO BUY or SELL

The VCC Alumni Association will hold a swap meet on:

SATURDAY, SEPTEMBER 24th
in the courtyard of King Edward Campus
from 10:00 a.m. to 2:00 p.m.

Faculty, staff and students are invited to participate. Tables may be rented in advance for \$8.00.

Call 875-1131, local 361
Set up is from 9:00 a.m. to 10:00 a.m.

General Admission is 50¢ per person, \$1.00 for families. Proceeds go to support the activities of the Alumni Association. Any person wishing to donate items for sale by the Association may do so by dropping them off between 9:00 a.m. and 10:30 a.m. on September 24th, at the KEC campus.

WOMEN'S NETWORK EVENT

VCC women employees are invited to attend the next VCC Women's Network Event:

"CELEBRATING VCC WOMEN"

Tuesday, October 4, 1988

18:00 - 21:00 hours

Vancouver Vocational Institute
Faculty Lounge, near Cafeteria

The program will include:

Chris Miller	-	Women in Non-Traditional Work
Corrie Stuart	-	Juggling Work, Union and Home
Alice Wong	-	Outreach to Ethnic Communities

and...

Cynthia Flood	-	reading from her recently published book of short stories entitled "The Animals in Their Elements"
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The Moderator will be Sheila Singh.

- Dinner will be available at the VVI Cafeteria
- Wine, Coffee and cake will be supplied
- Donations \$2.00
- Bring a VCC Friend!

ENTERTAINMENT COUPON BOOKS

Don't forget to get your ENTERTAINMENT COUPON BOOKS from the VCC Alumni Association.

Call 875-1131 to order your book.

Remember to ask about the new SAVINGS SPREE COUPON BOOK which you can also get through the Alumni Association.

AND NOW FOR SOMETHING COMPLETELY DIFFERENT...

The following are reported to be actual statements taken from insurance forms. Accidents had to be summarized as briefly as possible:

- Coming home, I drove into the wrong house and collided with a tree I don't have.
- A truck backed through my windshield into my wife's face.
- The guy was all over the road, I had to swerve a number of times before I hit him.
- The pedestrian had no idea which direction to run, so I ran over him.

HIGHLIGHTS OF VCC's CENSUS DATA ON VVI STUDENTS

From the Office of Institutional Research - August 1988

Characteristics of V.V.I. Campus Students

over 50% have come from outside the City of Vancouver

60% are female

average age is 29 years old

63% are single and have no children

11% are receiving government financial aid

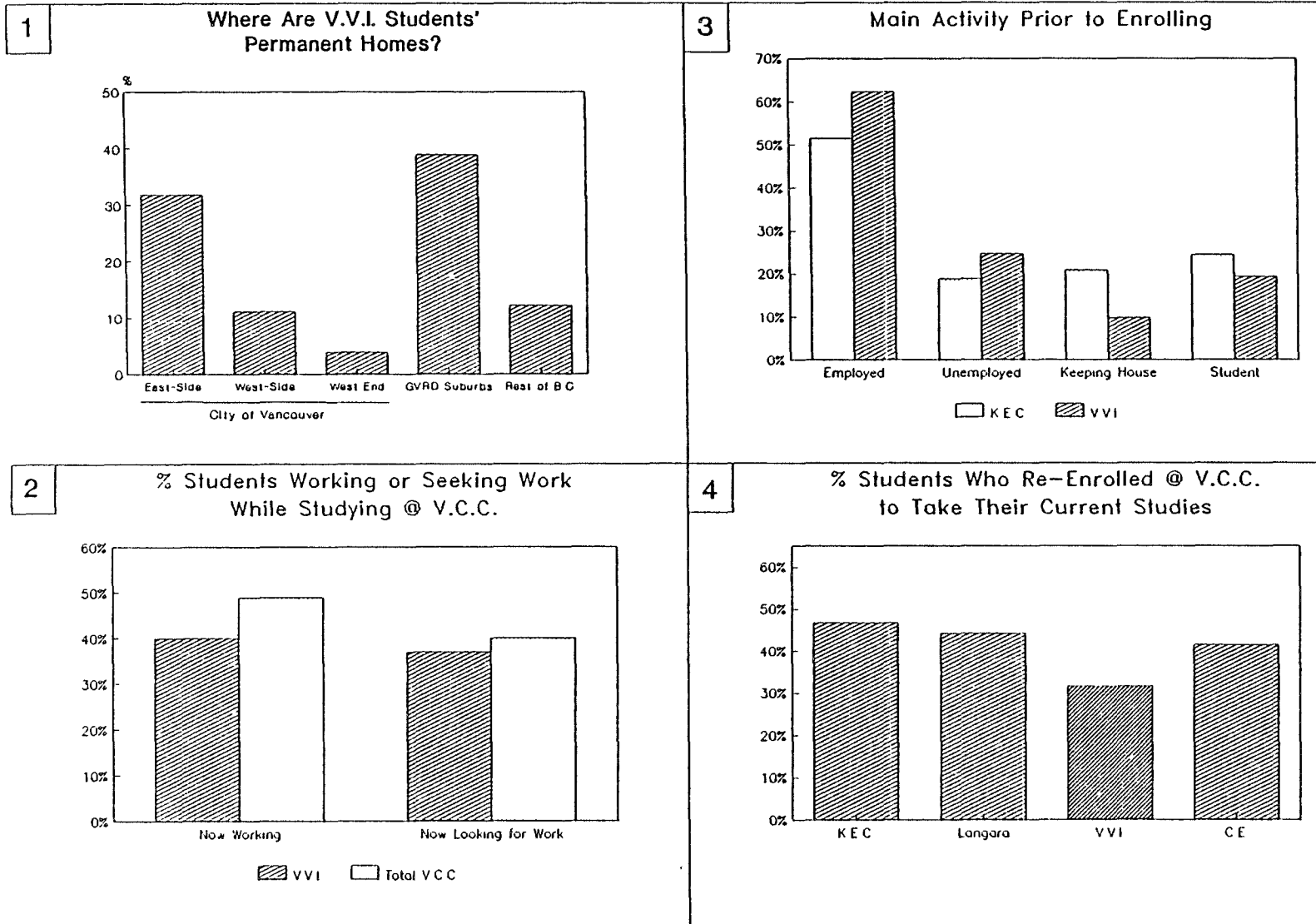
58% usually come to the campus by public transit

60% pay their own fees

25% were unemployed and looking for work prior to enrolling...significantly more than the V.C.C. average

some (roughly 50) are hearing or mobility impaired

Characteristics of V.V.I. Campus Students



UNIVERSITY OF BRITISH COLUMBIA COURSES

The following UBC courses are available to full and part-time faculty members, and any other interested groups.

TERM II (January 3 to April 31, 1989)

HIGHER EDUCATION 512 (1 1/2) Program Planning in Higher Education (A study of models for planning programs in institutions of post secondary education).

Instructor: Dr. Tom Sork, U.B.C.

Time: Tuesday 4:30 p.m. - 7 p.m.
Begins January 3, 1989

HIGHER EDUCATION 513 (1 1/2) Current Issues in Higher Education (Selected problems in the administration of various post secondary educational institutions).

Instructor: Dr. John D. Dennison, U.B.C.

Time: Saturdays, 9 a.m. - 4 p.m., Jan. 28, Feb 11,
25, Mar. 11 and 25, 1989

HIGHER EDUCATION 522 (1 1/2) Human Resources in Higher Education (Policies and practices of developing and maintaining an effective faculty and staff in universities and colleges).

HIGHER EDUCATION 541 (1 1/2) Community College and Institute Programs. (A study of program development in colleges including planning, evaluation and funding of programs)

Instructor: Dr. John D. Dennison, U.B.C.

Time: Wednesdays 4:30 p.m. - 7 p.m.
Begins January 4, 1989

VANCOUVER COMMUNITY COLLEGE

KING EDWARD CAMPUS

Requires: Department Head, Mathematics
Adult Basic Education Division

Duties: To assist the Division Chairman in the performance of his duties and responsibilities, including the coordination, supervision, and direction of instruction within the Department. The Department Head is responsible for liaison between the faculty of the Department and the Division Chairman and hence to the Dean of Instruction and Student Services and the Principal.

The Department Head is expected to exercise discretion and initiative as need arises.

Normally, Department Heads are required to teach part-time, to provide leadership and, with other instructors of the Department, to assume responsibility for the evaluation and revision of the curriculum and instructional program of the Department. The Department Head is also responsible, together with the Division Chairman, for preparation and supervision of the Department capital budget, operating budget, and class schedule.

Desirable
Qualifications:

- Personal abilities to provide leadership to the Department;
- Experience: several years instructional experience in adult settings;
- Academic: Educational background to the baccalaureate level or equivalent;
- Familiarity with the objectives and philosophy of the programs within the department; and
- Instructional competence in at least one program area in the department.

Commencing date: 1989 January 01

Salary: Salary and annual allowance are in accordance with the current collective agreement.

Application: In writing by 1988 October 31

to: Director of Human Resources
Vancouver Community College
1155 East Broadway
Box 24700, Sta. 'C'
Vancouver, B.C.
V5T 4N4

Vancouver Community College - King Edward Campus

JOB DESCRIPTION FOR

DEPARTMENT HEAD - MATHEMATICS

Line Responsibility to: Chairman, Adult Basic Education Division

Line Responsibility for: Faculty and staff within the department

Summary of Duties:

The Department Head's duties include those responsibilities delegated by the Division Chairman for the efficient management of instruction within the Mathematics Department. To the extent that responsibility is delegated, the Department Head is concerned with:

- planning programs and program objectives of the department;
- recruitment, evaluation, development, and scheduling of faculty and staff within the department;
- training and recruitment of students within the department;
- liaison with college faculty and staff with respect to problems of students in the department; and
- fiscal management of the department.

As a member of faculty, the Department Head is also involved in:

- instructional activities in the programs within the department; and
- serving on college, campus and divisional committees.

Examples of Specific Responsibilities:

1. Identifying potential faculty and staff members for the department and developing appropriate job descriptions for all approved positions within the department;
2. Scheduling assigned duty, vacation and other leave periods;
3. Evaluating instructors;
4. Developing promotional materials and advertising related to programs in the department;

5. Conducting program evaluation;
6. Participating in the activities of advisory committees;
7. Controlling departmental expenditures;
8. Preparing and managing the departmental budget;
9. Preparing proposals for additional courses as and when required;
10. Managing the development of curriculum within the department;
11. Preparing projections for the five-year forecasts for programs within the department;
12. Participating in student assessment as required; and
13. Assuming other appropriate duties as assigned by the Division Chairman and Principal.

Qualifications:

Educational background to the baccalaureate level or its equivalent.

Instructional competence in at least one program area in the department.

Several years organized instructional experience in adult settings.

Familiarity with the objectives and philosophy of the programs within the department.

Ability to communicate effectively with faculty, staff and students in the department.

Completion of instructor or teacher training to at least the equivalent of the Instructors' Diploma.

Prepared by: _____

Date: _____

Approved by: _____

Date: _____

Incumbent: _____

Date Appointed
to Position: _____



**NANYANG
TECHNOLOGICAL
INSTITUTE**
Singapore

TEACHING APPOINTMENTS

The Nanyang Technological Institute, fully supported by the Government of Singapore, is one of the two institutions in the Republic that provide university level education. There are, at present, four Schools in the Institute viz, the School of Accountancy, the School of Civil & Structural Engineering, the School of Electrical & Electronic Engineering and, the School of Mechanical & Production Engineering

Due to our rapid expansion programme and our aim to achieve the staff/student ratio of 1:10 speedily, we are currently recruiting staff especially those who specialize in the following areas.

SCHOOL OF ACCOUNTANCY

1. Financial Accounting
2. Cost and Management Accounting
3. Auditing and Information Systems
4. Legal Studies and Taxation
5. Business Communication and English Proficiency
6. Management, Organizational Behaviour and Human Resource Management
7. Business Statistics and Quantitative Methods
8. Principles of Economics, Monetary Economics and Public Finance

SCHOOL OF ELECTRICAL & ELECTRONIC ENGINEERING

1. Microprocessors
2. Computer Interfacing
3. Real-Time Software
4. CAD/CAM Tools
5. Data Base/Data Communications
6. Artificial Intelligence and Expert Systems
7. Microelectronics — Thick and Thin Film Technology
 - Optoelectronics
 - VLSI
8. High Frequency Circuit Design
9. Communication Networks and Systems
10. Communication Software
11. Digital Signal Processing including Image and Speech
12. Radio Propagation and Systems
13. Power Electronics and Drives
14. Intelligent Robotics Systems
15. Power System and Energy Management

SCHOOL OF MECHANICAL & PRODUCTION ENGINEERING

1. Electro-Mechanical Control Systems
2. Engineering Production
3. Mechanical Design
4. Robotics and Microprocessing
5. Industrial Automation and Control

Qualifications

Candidates should have —

- a) at least a Master's degree in the relevant fields and, for those applying to teach accounting subjects, relevant professional qualifications in addition will be essential;
- b) sound professional/teaching experience in their areas of specialization

Gross annual emoluments range as follows:

Lecturer	: S\$46,550-S\$ 57,350
Senior Lecturer	: S\$51,950-S\$ 91,070
Associate Professor	: S\$79,780-S\$109,880
Professor	: S\$98,590-S\$130,210

(C\$1 = S\$1.69 approximately)

The commencing salary will depend on the candidates' qualifications, experience and the level of appointment offered.

Leave and medical benefits will be provided. Depending on the type of contract offered, other benefits include: an end-of-contract gratuity or provident fund, a settling-in allowance, subsidized housing, education allowance, passage assistance, baggage allowance for the transportation of personal effects to Singapore and car loan

The Institute encourages its staff members to undertake outside consulting work of a specialist nature. They are permitted to earn and retain such consultation fees up to a maximum of 60% of their gross annual emoluments in any one calendar year.

Candidates wishing to be considered should write to

**THE REGISTRAR
NANYANG TECHNOLOGICAL INSTITUTE
NANYANG AVENUE
SINGAPORE 2263**

giving their curriculum vitae and the names and addresses of three referees.

