

24/MAR

# VVINSIDER

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## FAX FACTS

Have you noticed that the FAX machine has moved from IMS to Administration? If you haven't noticed, or if you plan to do some FAXing in the near future, you can now find the FAX in the Administration offices, near the mailroom entrance.

## NEW APPOINTMENTS AT VVI

STEPHANIE FORSYTH, who joined VVI in January 1988 as the Division Chair Tourism and Hospitality, has just been appointed to the position of Assistant Dean of Instruction, Tourism and Hospitality. Her appointment is effective immediately.

LINDA MARTIN, has been appointed as the Division Chair of the VVI Health Sciences Division. Linda is currently the Department Chair of the Registered Nursing Program at Langara, and will be joining VVI on May 1st.

## EDITOR'S RETRACTION

The Editor goofed....news sources weren't checked! The United Way slave auction, where Dale Jones and Vi Bienert were "bought" to work at VVI, was paid for by CHERISE BRYAN of Financial Aid and Danny Warlock. We're talking big bucks here so credit has to be given! Sorry for the editorial error Cherise!

## and WHILE WE'RE ON THE SUBJECT.....

CHERISE BRYAN will be leaving VVI to move onward and upward. Cherise starts working on April 3rd at Emily Carr College on Granville Island as their Financial Aid Advisor.

All the best of luck in your new job, Cherise! No doubt, we'll be enviously thinking of you in the long hot summer months, as we picture you lolling around the island park at noon, watching all the boats sail by!

## DIOGENES WOULD BE WORKING OVERTIME AT THE VVI

There seems to be an epidemic of lost and found wallets at VVI these days. This week's "Honest Man of the Week" award goes to CHARLES CHING of Receiving, who found a wallet filled with credit cards and over a \$100 cash. George Clark has now returned it to the grateful owner.

## **CONGRATULATIONS TO:**

The VVI graduates of the Management Supervisory Skills Workshop. They put in some pretty gruelling sessions at three week-long workshops held over the past year. This was the first time since 1980 that this course has been offered at VCC. Congratulations go to: CHRIS STEPHENS, STEPHANIE JEWELL, DOROTHY HO, SHEILA SINGH and CAROL HECTOR all of whom completed the entire course. ANGELO IAPALLUCCI also deserves accolades for having completed the second and third segments of the course.

## **AND MORE CONGRATULATIONS TO:**

All the VVI graduates, of the first Provincial Instructor Diploma Program graduation, which took place at VVI on March 3rd. JOHN BASSANI, GINNY CATHCART, CURT GISLASON, MANFRED MOLZ, STEVE ODWIN, STEPHEN STAFFORD, DIANNE STOJAK, MARIAN SYLVESTER, LESLIE WILLIAMS and MARGARET ZIBIN all received their ID Diploma.

## **VVI DAY UPDATE**

The VVI Day Committee is moving right along with plans for the upcoming April 14th VVI Day. Workshops are now being finalized. This year we're hoping to go for quality instead of quantity so, although there will be less of a selection, all workshops will be two hours long.

Within the next week or two a list of the workshops and facilitators will be distributed giving a little background on both to help you select the workshops of your choice. Registration will be set up in the near future, so get ready to be the first one in line to enroll for your selections!

The opening speaker for the day will be Elaine Bernard, Director of Labour Programs at S.F.U., you may remember her firebrand performance at VCC Day last year. Our closing speaker will be Bill Day, President of Douglas College, and we're told he may ride his motorcycle into Room 240! Between the two of them, they should keep us revved up for the day!

## **BOOKSTORE CLOSURES**

Jot it down in your calendars that the Bookstore will be closed on Wednesday, March 29 and Thursday, March 30 for inventory.

## **LIBRARY NEWS**

The Library advises us that a lot of new videos have recently arrived on a variety of subjects ranging from chronic pain and its management to robots in assembly and packaging. Check with them for all the new titles.

SHEILA SINGH, one of our resident Library correspondents, writes to say that the Library is very grateful to the donor of the collection of audio cassettes on "The Psychology of Winning", unfortunately, the package is missing three of the six cassettes. Sheila asks the donor to, hopefully, complete the Library set, or else retrieve the three cassettes and complete his/her own collection!

## **FEEL LIKE RUNNING FOR 24-HOURS (or thereabouts?)**

Once again the Labatt's Lite 24-hour Relay is being run - this year will mark the 10th Anniversary. As usual it will be held in Swangard Stadium - June 17 and 18.

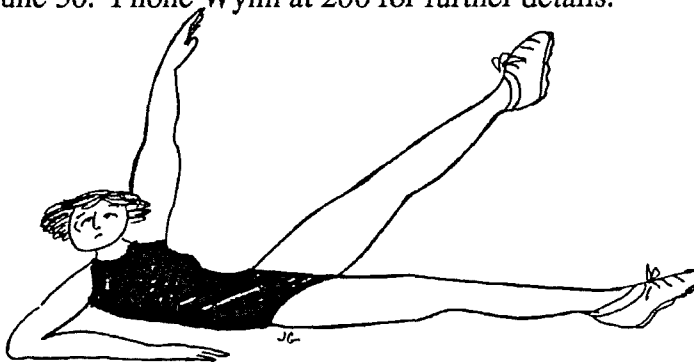
The relay is run for the purpose of raising money for the B.C. Lion's Society for Crippled Children. Approximately 155 teams composed of 20 runners will be participating. Each team member completes the 2.5 mile course approximately four to five times within the 24-hour period.

The VCC No-Name Runners, however, need non-running volunteers as well as hot-shot runners. Volunteers can perform valuable services such as cheering, massaging, acting as time-keepers, etc., etc.

If you're interested in being part of this all night party, call Dalton Kremer at 216, or Steph Jewell at 241 and get all the details.

## **WANT TO BE ABLE TO FIT INTO YOUR BATHSUIT THIS SUMMER?**

Then join the VVI Fitness Group! WYNN KEENAN advises that the next Aerobics session starts on April 3rd and runs through until June 30. Phone Wynn at 200 for further details.



## **SUMMER JOBS**

The Summer English Language Program jointly sponsored by VCC and VSB requires well-qualified, committed ESL teachers. The program which runs in July and August serves over 500 Japanese high school/university students. The following positions are open:

- Senior ESL Program Co-ordinator
- ESL Program Co-ordinator
- Cultural/Recreational Co-ordinator
- Logistics Co-ordinator
- ESL Instructors

Deadline for applications for Co-ordinators positions is March 30, 1989, and for Instructor's positions is April 15, 1989.

For more information contact the Office of Director of C.E. at the K.E.C.

## U.B.C. PRIVILEGES FOR V.V.I. STUDENTS

A Meeting was recently held with librarians from the University of British Columbia and Vancouver Vocational Institute to discuss the use of the UBC libraries by Vancouver Community College students. The UBC librarians emphasized that while college students are welcome to use their materials, they do expect our students to have the necessary skills to enable them to find what they want. The UBC librarians made several suggestions which will ease the added strain placed on the system by college student use. These points include:

1. Our students should check the location(s) of the material they need by using the UBC fiche located in each VCC library so they will have the necessary call numbers and locations of materials when they arrive at UBC.
2. The UBC librarians strongly emphasized that as the UBC system is very complex, VCC students should have library orientations and instruction on how to use the catalogue and periodical indexes before visiting the libraries. The librarians at VVI are always happy to provide this instruction.
3. Whenever possible, students should use the appropriate periodical list **before** going to UBC. The VVI library has a variety of indexes including:

Applied Science and Technology Index  
Business Periodical Index  
Canadian Business Index  
Microcomputer Index  
Readers, Guide to Periodical Literature and others.

4. Students who require reference assistance at the UBC library, should go between Monday-Friday, 9:00-5:00. There are fewer staff members on duty in the evenings so reference help is not so easily obtained.
5. College students are not eligible to purchase UBC library cards. Please remind your students that the only way they may sign out UBC materials is by using the interlibrary loan system. They can ask one of our librarians at the VVI Information Desk for this service.

Finally, I want to remind VVI Faculty that the College has an agreement with UBC Library allowing them to borrow materials from UBC. Instructors may get a complimentary Extramural Card by presenting a current dated VVI Faculty ID Card to the Circulation Division or the Main Library at UBC. Some restrictions on borrowing privileges apply to this card: No magazines may be borrowed and no access is allowed to course reserve materials. Circulation policies may differ slightly between branch libraries and reading rooms at UBC, so always check in advance. Interlibrary loans from UBC, SFU and other college libraries may be arranged at our Information Desk in the library.

If you have any questions, please do not hesitate to contact the Library Information Desk (Local 296).

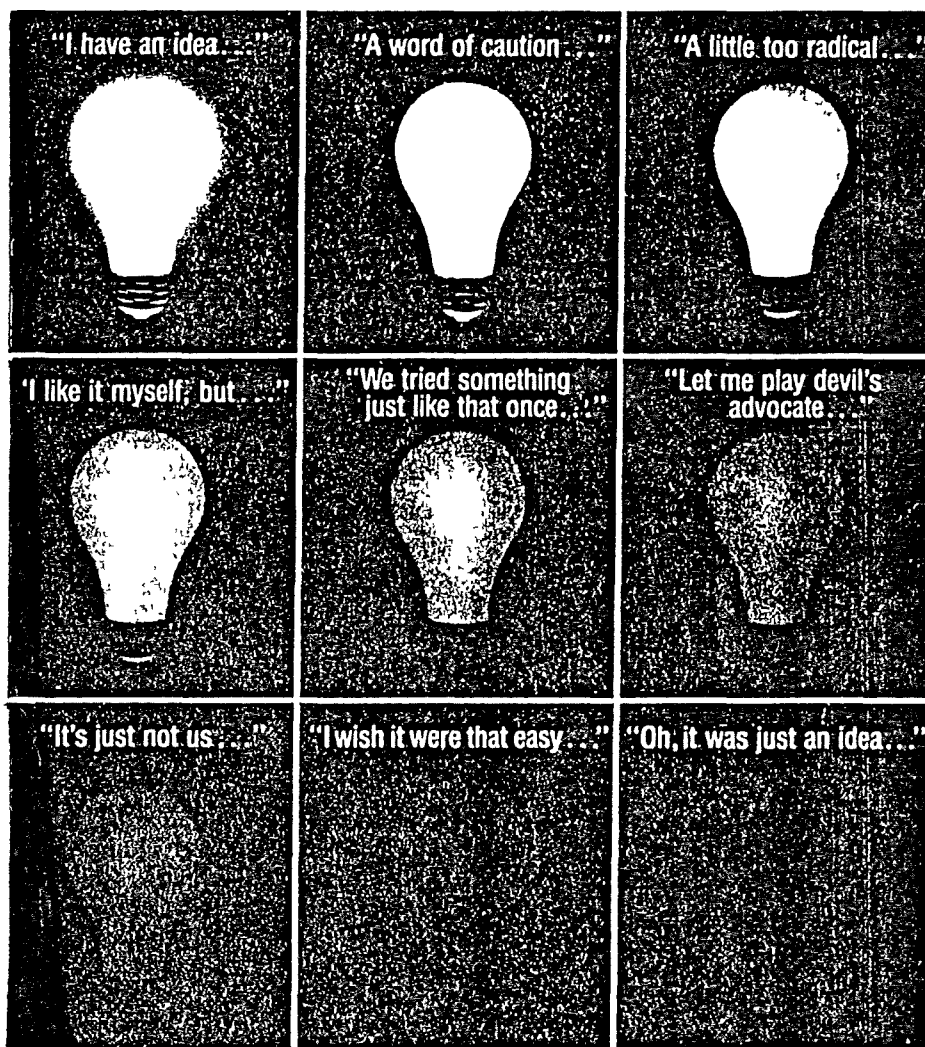
Eva Sharell  
Librarian

## NATIONAL COUNCIL FOR OCCUPATIONAL EDUCATION (NCOE)

The NCOE's 1989 Fall Conference is scheduled for September 20-23 at the New World Harbourside Hotel in Vancouver. If you are interested in attending and/or presenting a paper please contact:

Dr. Victor Baldi  
NCOE Vice President for Programs  
c/o Indiana Vocational Technical College  
3501 First Avenue  
Evansville, IN 47710, U.S.A.

Deadline for submissions is April 3, 1989.



An idea is a fragile thing. Turning it off  
is much easier than keeping it lit.

In order to have a proper cut-off of expenditures and income for the current fiscal year, please attach the following, wherever applicable.

1. Petty Cash Funds and Till Cash Floats

At the end of the business day of March 31, 1989, please have your custodian count the cash, complete the attached confirmation form, have it approved and send it, along with a cheque Requisition and any vouchers or receipts to Tosh Ikesaka at Central Administration, no later than April 6, 1989.

2. Invoices Without Purchase Orders and Invoices on Open Covering Purchase Orders

Please have these items coded, approved and forwarded to Accounts Payable, no later than April 6, 1989. In cases where goods have been ordered on an open purchase order and the goods or services have been received on or before March 31, 1989, but the invoice has not been received, please send a memo to Tosh Ikesaka, stating the P.O. number, the kind of goods or services received, the date ordered, the date of receipt and the estimated costs.

3. Items Ordered and Received but for Use in Next Year

If you have ordered any item of material dollar value that is for Use in the 1989/90 fiscal year, but has been received and invoiced within the 1988/89 fiscal year, please advise Tosh Ikesaka of the items and dollar amounts.

4. Accounts Receivable

Many agencies, including most government agencies have a March 31st year end and would like to receive all billings as quickly as possible. Please ensure that all billing instructions are forwarded to Dana Rezek, no later than April 5, 1989.

5. Mileage Allowance

Please send all mileage claim forms by April 6, 1989. Any claims received after this date will be charged against the 1989/90 budget.

6. Tool, Uniform, Steno Machine and Other Deposits

Please prepare a list of deposits outstanding at March 31st, listing the name of the students and amounts owed to each. These lists should be received in Accounting no later than April 6, 1989.

7. Travel Advances

ALL expense reports for travel, meetings and conferences are to be sent to Accounts Payable by April 6, 1989 or they will be charged to the 1989/90 budget.

8. Journals

All journals must be received by Accounting no later than April 11, 1989.