

I.O.D.E. BURSARY PRESENTATION

Recently at VVI, Ms. Marilee Pollock, of the Jesse F. Gordon Chapter of the I.O.D.E., International Daughters of the Empire, presented a bursary check to a V.V.I. Drafting student, Mrs. Joan Wilson. It was particularly appropriate that Mrs. Wilson's grandmother was active in the I.O.D.E. for many years.

Ms. Pollock explained that the aim of the I.O.D.E. bursary is to assist a woman student who is returning to education or training. Mrs. Wilson [left] is pictured on the cover with her husband, three young children, and the I.O.D.E. representative, Ms. Polock [centre].

The aid the I.O.D.E. provides is not limited to educational concerns; for example, the same chapter of the I.O.D.E. is involved with the Cancer Clinic to which it provides both funds and volunteers.

V.V.I. is grateful to the I.O.D.E. for its members' generosity.

NEWS & VIEWS

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Appendix: The \$300 Million Dollar Hangover

Education Redefinined to End

Discrimination Against Tradesmen

An Article by Kirk Makin

A panel of Ontario Supreme Court judges has redefined the legal meaning of education, broadening it considerably from the narrow definition made by what they said was the "elitest and monolithic" society of the early 1960's.

In granting tax-exempt status to a training school for seamen, a three-judge Divisional Court panel ruled that the accepted legal definition of education discriminates against workers.

"The world is no longer divided neatly between the educated on the one hand and the great mass of unskilled on the other," the judges wrote in their decision.

"We cannot countenance the treatment of plumbers, pipefitters or papermakers, who assure essential services in organized society, as belonging to classes that attract less deference because their members are involved in a more utilitarian activity."

The judges overturned a decision by a Provincial Court judge and granted the Seafarers Training Institute tax-exempt status as a "seminary of learning maintained for educational purposes."

The Institute, in Eastern Ontario, offers nine-week courses to would-be seamen and is a nonprofit organization run by Canadian ship operators and the Seafarers International Union of Canada.

The Provincial Court judge had denied the exemption after seeking the help of dictionaries and selecting definitions "that best fitted his concept of education being in the nature of liberal arts as taught in universities," yesterday's judgement said.

"What we must struggle with now is a definition that will take account of changing attitudes and circumstances and of the proliferation of occupations and schools and of job characterizations," it said.

A calling is no longer restricted to clerics, politicians and other high-profile professions.

"Each case must be approached in an effort to find whether the institution is a bona-fide school, not a sham or a cloak," the judgement said.

"If a place has students, physical facilities, teachers or instructors, a curriculum designed to further the advancement in life of those in attendance so that they might better pursue their vocation or life's work, it should be held to be an institution for education purposes," it concluded.

A NOTE FROM THE UNIVERSITY OF VICTORIA

<u>The Master's Degree in</u> <u>Educational Administration</u> (Co-operative Option)

This co-operative program consists of two summer sessions and an intervening winter session. A six-month internship, involving a variety of administrative assignments and a research project, is completed in an educational organization. Interns receive a salary of \$1,850 per month worked, paid by the organization, for their professional services. Applicants must have successful administrative experience, a high academic standing and excellent references. This is an intensive professional development program with a practical orientation. Candidates who want to be considered for a University Fellowship should submit all documents by February 18th, 1983. In order to facilitate placement of students <u>candidates must submit applications for admission by</u> January 31, 1983.

For further information contact:

Ms. Sarah Baylow Secretary of Graduate Programs Faculty of Education University of Victoria Victoria, B.C. V8W 2Y2

Telephone: (604) 721-7882

RESOURCE PERSONS FOR WORKSHOPS IN AFRICA

JULY - AUGUST 1983

(Pending Project Approval)

The International Bureau, Association of Canadian Community Colleges, wishes to establish a roster of qualified resource persons who would be available to assist with staff development workshops in Africa (conditional on acceptance and approval of the project by the C.I.D.A.). The workshops, sponsored in co-operation with the Commonwealth Association of Polytechnics in Africa (C.A.P.A.), will be directed toward department heads in technical training institutions in Commonwealth African countries.

Qualifications Needed

Those interested in having their names included on the roster should be currently employed within the community college system in their own province. Ideally, they should have experience in conducting successful workshops and should have administrative experience (including experience as a department head). In addition, they should have expertise (training and/or experince) in one or more of the following areas at the community college level: programme and personnel evaluation, programme development, faculty development, budgeting and financial management, management skills, communications skills, departmental management and administration, curriculum development. Work experience in the Third World (particularly Africa) would be helpful but is not essential. Applicants should have sensitivity toward cultural differences, a high degree of flexibility, and an ability to work co-operatively with persons of widely-varied backgrounds and personalities.

Responsibilities

The responsibilities of resource persons will include planning the workshops, meeting as a group prior to departure to co-ordinate activities, travelling to Africa to conduct the workshops, and evaluating the results. Part of the project will involve Africans coming to Canada for training as workshop facilitators. The Canadian resource persons ultimately selected will be expected to work with the Africans while they are in Canada and will work with them in conducting the workshops in Africa.

Time Commitment and Other Conditions

A time commitment ranging from 21 to 35 days in July-August, 1983, may be expected from Canadian resource persons. Resource persons are expected to volunteer their services in return for air fare and a living allowance (enough to cover accompdation, meals, and incidental expenses).

Application procedure

If you want your name on the roster of resource persons, please apply (with letter and resume) as soon as possible to

Tony Berezowecki Co-ordinator CAPA-ACCC Workshops E-316 Red River Community College 2055 Notre Dame Avenue Winnipeg Manitoba R3H 0J9.

Selection of the resource team will likely be made in February, 1983.

PROFESSIONAL DEVELOPMENT

NAME	PURPOSE OF LEAVE	DATE
S. Greenwood	To learn about microprocessors from Healthkit Course	1982 11 01 - 11 12
D. Kok	Revise & rewrite theory lectures to organize a new filing system for theory lessons & lesson plans	1982 10 12 - 10 15
A. Briscoe	Revise Nursing Process Module work on Program Content Guide	1982 10 14 - 10 15
L. Beaudoing	Preparation of Materials required for levels I & II	1982 10 18 - 10 26
K. Lowe	To revise clinical program	1982 10 18 - 10 26
J. Mackie	Revise all material for levels I and II	1982 10 18 - 10 29
M. Wittal	Revise all material for levels I and II	1982 10 18 - 10 29
J. Piry	To Chair Business Education Co- ordinating Committee Meeting	1982 10 21 - 10 22
B. Dwyer	Criterion Referenced workshop at Prog. Development Conference	1982 10 29 - 10 29
E. Heyman	To premier films and new materials at N.F.B. and Langara	1982 10 08 - 10 12
P. Dollan	Work on course EC1100 "Basic Computer Language"	1982 10 25 - 10 29
P. Andrew	To work on course content and evaluation	1982 09 27 - 10 29
H. Janssen	To write C.C.G's for Apprentice program	1982 11 08 - 11 19
H. Janssen	To Finish a video tape on permanent waving	1982 11 22 - 11 26
B. Dwyer	To attend M.O.E. workshop on competency based evaluation	1982 10 20 - 10 20
J. Huot	Attend the Program Developers Conference	1982 10 29 - 10 29

NAME	PURPOSE OF LEAVE	DATE
L. Lindsay	Articulation Committee Meeting	1982 10 01 - 10 01
D. Tickner	Program Developers Convention	1982 10 29 - 10 29
M. Kitchener	To visit apprenticeship Board Lords Tweedsmuir School, Eatons, and The Bay	1982 12 06 - 12 10
E. Shellington	Meeting at N.E.C.M. in Richmond	1982 10 22 - 10 22
A. Smith	IRD Mechanalysis Training Program	1982 11 02 - 11 03
P. Miles	IRD Mechanalysis Training Program	1982 11 02 - 11 03
E. Sukkel	Liason & Review of Industry Developments	1982 11 08 - 11 12
G. Weigel	To Attend "Wagner" brake clinic	1982 10 22 - 10 22
D. O'Neill	To Attend "Wagner" brake clinic	1982 10 28 - 10 28
P. Dollan	Work on course EC1100 "Basic	1982 10 25 - 11 05
H. Janssen	Computer language" To Write C.C.G.'s	1982 11 08 - 11 26
K. Gregg	Atted ADCIS meeting	1982 10 08 - 10 08
R. Lawson	Study new sawmilling procedures	1983 01 18 - 02 04
H. Doad	To prepare "Term Papers" for M. Ed Program	1982 11 15 - 11 16
H. Obeck	To visit hotels and restaurants in the Lower Mainland area to update information on conditions in industry	1982 12 14 - 12 23
M. E. Lamoureux	To attend MOE adult special education P.D. workshop	1982 11 17 - 11 18
L. Hughes	Put together an audio visual production	1982 11 29 - 12 03
S. Hartley	To visit Colleges in the Toronto area, to study Dental Tech/Mech, Dental Assisting, Nursing and Business Programs	1982 11 16 - 11 19

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PROCEDURE REGARDING ABSENCE OWING TO ILLNESS IN

EXCESS OF TEN (10) CONSECUTIVE WORKING DAYS

The following procedure concerning protracted absence of instructors owing to illness has been adopted by Vancouver Community College, to assure the fullest protection to all parties affected: the students, the instructor and the staff as a whole.

Upon commencement of absence owing to illness (if possible, before actual commencement of actual absence from duty), it is the instructor's responsibility to inform the centre principal or the principal's delegate, in accordance with the established practice of the centre, or to see that the centre principal, or his delegate, is informed.

This provision is also applicable when absence is to be ten (10) duty days or less.

1. Notification of Long-Term Absence Owing to Illness

- 1.1 If absence owing to illness is (or is likely to be) more than ten consecutive days, written notification of absence owing to illness is to be submitted to the centre principal, who will inform the Director of Human Resources.
- 1.2 Notification to the centre principal may be by completion of the Notification of Long-Term Absence form, OR by letter containing the same information as that normally elicited by that form.
- 1.3 Such leave of absence (with pay) owing to illness shall not exceed the period covered by accumulated sick leave credits.

2. During Long-Term Absence Owing to Illness

- 2.1 It is assumed that during protracted illness, the absent instructor, or the absent instructor's physician, or an individual acting for either, will contact the centre principal from time to time, regarding progress toward recovery.
- 2.2 When and if illness is protracted beyond the estimated date of recovery and thus beyond the period of leave granted, an amending request must be submitted.

2.3 Prior to the total consumption of sick leave credits, the absent instructor, or an individual acting on behalf of the absent instructor, must request, through the centre principal, leave absence without pay, owing to illness, from the date sick leave credits expire. Such application must specify the period of time for which leave without pay is requested.

If this period is undeterminable, an approximate period of time must be indicated which may be subsequently reduced or extended.

3. Return to Duty After Leave of Absence for Health Reasons

3.1 "Certificate of Fitness to Resume Instruction Duties"

In every case involving absence of duty for health reasons where the period of absence exceeds ten (10) consecutive duty days, a "Certificate of Fitness" must be completed by the attending physician and forwarded to the Director of College Health Services, 100 West 49th Avenue, Vancouver, B.C., V5Y 2Z6. The form for this "Certificate of Fitness" may be obtained from the respective centres. Before the instructor may return to work, the report must be accepted by the Director of College Health Services who shall so advise the centre principal.

3.2 Notice of Intention to Return to Duty

Notice of the Instructor's intention to return to duty, which is subject to the receipt of the above "Certificate of Fitness to Resume Instructional Duties," shall be submitted to the centre principal before such scheduled return:

- preferably one month before the date on which the instructor wishes to resume work if the leave is for six (6) months or more;
- preferably one week before the date on which the instructor wishes to resume work if the leave is for more than ten (10) consecutive duty days but less than six (6) months.
- 3.3 <u>Notice of Intention to Return to Duty</u> shall be initiated by the submission of the so titled form to the centre principal, who shall then advise the Director of Human Resources.
- 3.4 It is assumed that termination of long-protracted leaves of absence owing to illness shall be requested for times of convenience and greatest advantage to instructor, College and students.

HALLOWEEN IN RETROSPECT

If you were not at VVI on Friday, October 29th, you missed seeing many of the students, and a number of staff members, dressed up to match their REAL personalities. This picture of the Hairdressing students typifies the fun and frivolity rampant on campus Halloween Friday.



Several of the departments contributed to making this day a special and rather spectacular one at VVI. In particular, the Dental Auxiliary and Hairdressing Department students added colour and comedy to the hallowed hallways. Even the staff in Registration Services dressed up for the occasion. Who knows how many new applicants they attracted?

A special thanks to all of you, students and staff, who contributed to the fun and festivities.

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NEW LIBRARY ACQUISITIONS

Selective List of new books:

Hunter, B.T. The Sugar Trap and How to Avoid It. Houghton Mifflin, 1982.

TX 553 .S8 H86

Beatrice Hunter, food editor of <u>Consumer's</u> <u>Research</u> magazine, presents a same approach to a widespread problem; she provides reliable information about the health effects of sugar, saccharine, fructose, and dozens of other sugars and sugar substitutes.

Menzies, Heather. <u>Computers on the Job: Surviving Canada's Microcomputer</u> Revolution. James Lorimer, 1982.

HD 6331.2 .C2 M44

In her third book, Heather Menzies explains, in clear, non-technical terms, how the microprocessor, or chip, is unleashing the full potential of computers. The book focuses on office work, the "information society," and career paths in a computerized working world.

Nauheein, Ferd. Letter Perfect: How to Write Business Letters That Work. Van Nostrand Treinhold, 1982.

HF 5721 .N39

Reflecting current business communication practices, <u>Letter Perfect</u> enables you to respond to all types of inquiries with letters that are clear and to the point. Particularly helpful are the book's many sample letters and idea stimulators that you can easily adapt to your own specific needs.

Palomatic, Mary Jane (ed.). Teaching Handicapped Students Vocational Education. National Education Association of the United States, 1981.

LC 4019.7 .T4

This collection of articles blends theory and practical considerations in the hope that readers will glean both understanding and strategy enabling them to initiate new approaches or reinforce already existing classroom procedures. Taylor, G.W. Builders of British Columbia. Morriss, 1982.

HC 117 .B8 T39

Chronicling the industrial development of BC, this book relates the story of the promoters and entrepeneurs, speculators and investors, whose endeavors built the communication systems, the warehouses and factories which comprise an industrial socitey.

New Audio-Visual Material:

JOB INTERVIEW SKILLS

-	3	soundslides:	Part	1	Getting Ready
			Part	2	Getting Through the Interview
			Part	3	Case Studies: Interview Situations

A/V HF 5549.5 I6 J6 Pts 1-3

COMPUTERS: PERIPHERALS AND PROGRAMMING

- filmstrip kit: a discussion of a typical computer system, including advanatges and disadvanatges of various memory types; the kit is particularly good for the person new to computers or beginning data processing.

A/V QA 117 073

COMPUTERS AND WORD PROCESSING

- filmstrip kit: highlights areas of business where computer involvement is common; describes the basic functions of a computer, and the uses and demands of word processing in a business environment.

A/V HF 5548.115 C657

ORDER OF FRACTIONAL NUMBERS

- filmstrip kit: a lively demonstration of fractional operations.

A/V QA 117 073

NURSE'S RESPONSIBILITIES FOR RECORD KEEPING (CHARTING REQUIREMENTS)

- Audio-cassette tape: discusses the legal significance of a nurse's notes on a patient's condition, the purpose of consent forms, and proper procedures in obtaining consent.

AUDIO-CASSETTE TAPES: PHYSICIANS AND PSYCHOLOGISTS DISCUSS, IN AN INTERVIEW FORMAT, THE FOLLOWING TOPICS:

ILEITIS AND COLITIS A/V RC 862 I5 K67

GALLSTONES A/V RC 850 J29

LEARNING DISABILITIES (DYSLEXIA) A/V RC 394 W6 H85

The Library has just received a dozen extra copies of the <u>1982/83 FIIM AND</u> <u>VIDEO CATALOGUE</u> from the Provincial Educational Media Centre in Richmond, the largest free-loan clearing house in EC. PEMC videos can be purchased (through the Library) for an average cost of from ten to thirty dollars--or roughly 3% of the normal cost of such material from commercial distributors--and all of the films can be booked free of charge through the Media Clerk in the Library. The catalogue's listings cover several thousand titles on subjects from THE ARTS to VOCATIONAL/TECHNICAL STUDIES and a copy will be presented to the first dozen people who ask for one. The thirteenth enquirer will be lent a copy to look through at the desk.

FOR YOUR INFORMATION

A FOILED THEFT: THANKS TO A VVI STUDENT

On Monday, November 1st, in Registration Services, a female staff member had her purse snatched by an individual who was loitering in the Registration Services area. Unfortunately, since students are common in this area because of the proximity of the Counsellor's offices, no one challenged the intruder's presence.

After grabbing the purse, the thief ran from the building. Several members of the staff and one student gave chase. This student from the Machinist program, Tod McGinnis, chased the thief but since Tod had a heavy tool belt strapped on he was not able to keep up to the unencumbered thief. Luckily, Tod did not give up his pursuit but searched until he spotted the thief; Tod then resumed the chase. Eventually, the thief dropped the purse in an alley and Tod was able to retrieve it, much to the relief and delight of the crime's victim. While money had been removed from the wallet, the identification was still in the purse and so, while the thief escaped with six dollars, a victimized young woman was saved the trauma and trouble of trying to have her I.D. replaced.

All of the VVI faculty and staff would like to thank and congratulate Tod for his timely and selfless action.

UNITED WAY UPDATE

WE DID IT!

At VVI we raised \$3,192.20 for the United Way; that's a 41% increase over the amount raised on campus last year (\$2,202.96). Congratulations and thanks to the organizers, campus campaigners (especially Mr. Clarke), and everyone who contributed, whether time or money.

As the United Way Campaign winds down for the year, we should remember that it is never too late to make a donation, and that while "One Day's Pay goes a Long, Long Way," two day's pay goes even farther. But, every contribution, whether \$1.00 or \$1,000.00 helps someone in need. A NOTE FROM A CONTENTED, AND EMPLOYED, GRADUATE:

Dear Mr. Vandenakker,

Thank you for the VCC pin sent under your signature in recognition of my achievement in the Hospital Unit Assistant Program. May I also at this time congratulate you upon achieving your present position within the College.

You may be interested to know that I have been hired by the Royal Columbian Hospital. This is where ny practicum was done, and my employment is of course a direct result of having taken oart in the HUA program. I also had job offers from Grace and Shaughnessy Hospitals. In view of the current situation in the health care field, I feel it is significant that these opportunities were presented. The HUA program is for the most part well-designed and aimed directly at employment. My compliments to the instructors and to the College.

Please know that whereever I am employed, the College will at all times be represented with integrity and dedication.

Thank you.

Yours sincerely, Gail Hall

VVI MOVES INTO THE TOWER: AN UPDATE

As you may already know the Business, Medcom, and Prining Production departments have been in the Tower for awhile now; the Nursing Department moved in on November 22nd. The Electronics Department and some of the Power Engineering Department are also housed in the Tower at this time, awaiting the renovation of their final location. But a number of departments are moving very soon, and work has already started on Phase 3, the renovation and relocation of the administration offices.

For example, at about the beginning of March, the new Principal's office and Instructional Administration will move to the renovated part of the second floor formerly occupied by Power Engineering. The staff members of Registration Services, Couselling, Accounting, Student Health Services, and the Dean of Administrative and Student Services offices are also looking forward either to gaining more, renovated space or to re-locating sometime early next year.

At the end of December, Instructional Media Services will move into the area designed to accompdate the Bookstore when renovations are completed. Also at

this time, the Shoe Repair department and Power Sewing will move into the area formerly occupied by the Nursing Department. In the former space alloted to the Data Entry Operator Program, the Power Engineering Corespondence program will be housed temporarily. First and Second class Power Engineering Tutorial will move. temporarily, to room 237, formerly used by the Business Department.

FALL GRADUATION

One Thursday afternoon in late October, at the Queen Elizabeth Playhouse Theatre, approximately one hundred and fifty VCC/VVI students arrayed themselves in formal robes and were honoured through both the words and actions of various VCC dignitaries and by the presence of family and friends. The occasion was VVI's first interdivisional graduation ceremonies. Emotion flourished and fluctuated amongst the graduates as the ceremonies progressed; the grads were excited, serious and justly proud of themselves and each other as they thrilled to the spectacle organized in their honour. As expressed in the words of the four Division Valedictorians, the day was an event marking the successful culmination and consumation of the hours expended and invested in their studies at VVI. Their words flattered the College but, and more importantly, reflected the pleasure the grads felt at having achieved personnally set educational goals. And while those goals may have varied widely among the graduating students, as VCC's Chief Executive Officer pointed to in the ceremony's opening address, all of the graduates had earned the right to look optimistically towards a future in which they could actively pusue their career goals.

Enthusiasm for the proceedings was by no means limited to the graduates themselves; the audience was rewardingly supportive of the proceedings. Parents with cameras were numerous, and they had worthy subjects to memorialize in photographs. But not all the parents were spectators; many were graduates, and their children were taking the pictures. All the spectators looked pleased and proud throughout the ceremony, but the graduates themselves appeared even more overwhelmed with the emotive force of the occasion as they walked across the stage and received their certificates from members of the College Board: Mrs. Virginia Giles congratulated and presented the scolls to those students from the Business and Health Division, Mr. Barry Sleigh to those from the Technical and Industrial Divisions, and Mrs. Carmella Allevato to those from the Service Division.

The graduates knew and appreciated that the family members and friends who had supported their scholastic efforts were able to share these moments of public celebration of achievement. Like the photographs taken, memories of the day, especially the success it represents, will endure in future years. On the more pedantic side, the Graduation Committee had worked hard to ensure the decorous tenor and memorable nature of the ceremony. The dignitaries involved as speakers, in particular Syd Hartley, Art Griffiths, Tony Wood and Roy Wren, the Master of Ceremonies Dr. M E. Lamoureux, and all the Department Heads and Instructors who took part, were sincere in their appreciation of the occasion's meaning to the graduates and genuinely interested in the past and future welfare of the graduates, now prepared to become assets to their country's economy.

VVI intends to continue conducting such ceremonies; they are as rewarding to VVI's administration, faculty and staff as to the students. In the future, such ceremonies will be enacted regularly so that currently enrolled and future students will also be able to participate in such a ceremony.

TO: All VVI--V.M.R.E.U. Staff

Re: 1982 CHRISTMAS BASH :::

The Following is proposed for the 1982 Christmas Party

DAY: FRIDAY DATE: DECEMBER 10 TIME: 17:30 hours (otherwise known as 5:30 p.m.)

The festivities will include:

- 1) A traditional turkey dinner in the VVI Dining Room. Everyone will pay his/her way; one guest per person is welcome.
- 2) After dinner there will be a dance (details to be announced later) and Santa will distribute gifts to all deserving good little VMREU members (needless to say, half the membership was deleted from this list last February):
- 3) To help Santa out, all VMREU are asked to bring an anonymous "gag" gift to put into Santa's sack (something less than \$5.00 please).

So, if you sent in the cash with your stub before November 26th, don't forget to bring the "gift." And don't forget to have fun (as if that were possible.)

TWO POINTS FROM THE PRESIDENT'S REPORT

[Number 6; November 24, 1982]

Point 1: 83/84 Operating Budget Prospects

Our Preliminary Expense Plan for 83/84, in thousands of dollars, is as follows

1.	82/83 Final Expense Plan	\$44,893
2.	Supplementary 82/83 grants: a) Adult Special Education \$ 90 b) New Facilities \$365 \$455	455
3.	82/83 Salary give backs (LFA, VIA, Administrators)	227
4.	Salary Increments	710
5.	Inflation on non-salary items @ 9%	722
6.	Additional cost of new Facilities	969
7.	Additional UIC (employer contributions)	200 \$48,176

Revenue Estimates for 83/84

1.	September 13 Assumption for 82/83	\$44,893
2.	Supplementary 82/83 Grants	455
3.	Government Announced Reduction	(614)
4.	Non Availability of Prior Year Surplus	(322)
5.	Annualization of 82/83 Tuition Increase	100
6.	Reduced Interest Income	(200)
7. 200	5% Tuition Increase as of 1983 September	r 01
8.	Expected new Facilities Grant	417 \$44,919

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Both Expense Plan and Revenue Assumptions are preliminary. Community Service (Function 5) revenue and expenditures are excluded, since this item is usually funded separately, on a net basis, by the Ministry of Education. There is no provision for any general increase for any employee.

The difference between expenses and revenue, on the basis of the foregoing, is \$3.257 million. The College Executive Committee has held several meetings to discuss the gap between revenue and expenditures. It is our objective to firm up assumptions by December 1 in order to submit a number of recommendations to the College Board on December 15.

We expect that the \$3.257 million will be reduced in a variety of ways. The difference between additional cost of new facilities and the expected grant for such facilities is currently under discussion. While it is not likely that the gap will be closed entirely, I expect that the new facilities grant will be somewhat higher than the information initially provided and that we will "force fit" our expenditures to match whatever total grant we receive. A number of other strategies are currently being analysed by the College Executive Committee and other individuals within the College. At this point, however, it does not appear that it will be possible to balance the budget without some service and personnel reductions.

All of the foregoing information has been shared with Ministry Officials. A meeting took place with the Deputy Minister of Education, Mr. Jim Carter, on November 12, to stress the need for recognition of VCC's efficient management of public funds.

Point 4: Lower Mainland Co-operative Planning Group

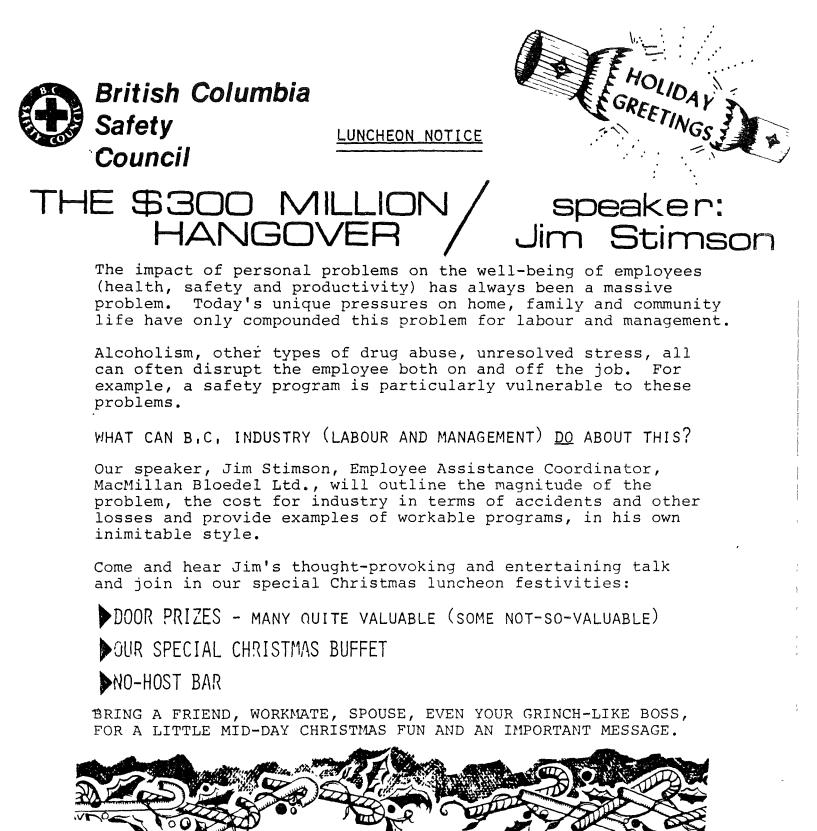
The group members have agreed to establish, by early January 1983, a Program Inventory for all subsidized programs provided by their respective institutions.

The purpose of this study is to inititiate a common, shared, comprehensive information base on all instructional programs offered in the Lower Mainland.

The intent of the study, as it develops, is to identify program areas where discussion of co-operative planning by institutional representatives might be pursued from a common information base.

The study is not a decision-making mechanism; it is a fact-finding mechanism.

Once sufficient information is assembled, it is anticipated that, under the direction of the Boards of the institutions and with the participation of appropriate personnel from each co-operating institution, discussion of actions of a co-operative nature will take place. Consolidation of programs is only one of the options that may be found to be cost-effective.



[E:THURSDAY, DECEMBER 9TH, 1982

<u>COST</u> : \$12 - INCLUDES BUFFET AND MANY CHANCES FOR DOOR PRIZES

<u>1</u>E: 11:45 (NO-HOST BAR), 12:30 LUNCHEON

<u>ICE</u>: THE BLUEBOY MOTOR HOTEL (corner of marine & fraser) 725 s.e. Marine dr. vancouver PARKING: FREE (NO REINDEER PLEASE)

CONTACT: B.C. SAFETY COUNCIL INDUSTRIAL SECTION, 438-8281, BY DEC.7TH FOR CONFIRMED REGISTRATION