



## VCC INSTITUTIONAL REPOSITORY SUBMITTING SCHOLARLY WORK

NAME  EMAIL

The VCC Institutional Repository (IR) is a freely-available online collection of scholarly and creative works produced by members of Vancouver Community College (VCC), managed by [VCC Library](#).

To submit your work, please complete the fields below that describe your work and agree to the license and terms of use. One individual can submit on behalf of a group but must have received permission from all members of the group. Questions can be submitted to [libraryhelp@vcc.ca](mailto:libraryhelp@vcc.ca).

### DESCRIPTION OF WORK

The information you provide will be included as metadata when your work is uploaded into the IR and helps ensure your work is searchable to other scholars.

**TITLE OF SUBMISSION** (include subtitles, if any)

**DATE**

YYYY-MM-DD

**NAME OF AUTHOR(S)/CREATOR(S)**

**PUBLICATION INFORMATION** (if applicable)

**NAME OF SYMPOSIUM/CONFERENCE** (if applicable)

Identify special roles (e.g. artist, photographer)

**ABSTRACT/DESCRIPTION** | Provide a brief summary of your work (maximum 500 characters)

**KEYWORDS** | 3-5 keywords that describe your work (capitalize the first letter)

**ADDITIONAL NOTES** | Any additional information you would like us to be aware of (not required)

## NON-EXCLUSIVE LICENSE FOR SUBMISSIONS

In order for the Vancouver Community College Library (VCC) to make this submission and future submissions accessible through our institutional repository, your agreement to the following terms is necessary.

1. You (the author(s) or copyright owner(s)) grant to VCC the non-exclusive right to reproduce, migrate to different format or medium, and/or make accessible your submissions worldwide in electronic format and in any medium, including but not limited to audio or video.
2. You agree that VCC may, without changing the content, migrate these submissions to any medium or format for the purpose of preservation. You also agree that VCC may keep more than one copy of these submissions for purposes of security, back-up and preservation.
3. You are freely able to grant the rights contained in this license. Your submissions do not, to the best of your knowledge, infringe upon anyone's copyright. The submissions, if authored by you, are your original work, and you have not previously assigned or relinquished these rights.
4. If any of your submissions are based on work that has been sponsored or supported by an agency or organization other than VCC, you have fulfilled all obligations required by the agreement with such sponsor.
5. You acknowledge that VCC may withdraw or remove any work without prior notice for administrative or legal purposes.
6. You understand that Canadian Copyright law applies to your submissions.
7. You agree that VCC will attach a [Creative Common Attribution Non-Commercial No Derivatives License](#) to your submission.
8. VCC will clearly identify your name(s) as the author(s) or owner(s) of your submissions, and will not make any alteration, other than as allowed by this license, to your submissions.

This license will cover all future submissions you make to the Vancouver Community College Institutional Repository, except in those instances where your submission contains material for which you do not hold copyright. An additional license is required in those cases, along with a copy of the written permission from the copyright holder(s).

I agree to the following terms in order to make this submission and future submissions to the VCC digital repository accessible.

Date of Submission